



Research By Mail Form

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Name _____ Date _____

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Institutional Affiliation _____

Research query: _____

Please note that the Research-by-Mail service is not intended as a substitute for a research visit to the ABHS archives. The service does not handle broad topical queries requiring in-depth research; nor will requests to photocopy entire collections, files, books, or original manuscripts be considered legitimate research-by-mail queries. However, a researcher may request an hour of research to determine the types and amounts of materials on a broad research topic in order to: 1) determine whether or not a research visit is warranted; or 2) construct a clearly focused question for a second hour of research-by-mail services.

Nature of research:

- Article Church History Genealogy Dissertation Masters' Thesis Course paper
- Staff Assignment Other (describe) _____

Please complete the following if applicable:

Name of congregation: _____ City, State _____

Do you know if the congregation changed its name or merged with another church? _____

If rural church, it may help to name nearby towns or the county. _____

Name of association, if known: _____

Time period for search: _____

Name of mission field served _____

Signed: _____ Date: _____

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For more information about the Historical Society, and information on what you can —and can't— expect to find in Baptist records, visit the ABHS website at www.abhsarchives.org and click on “For Researchers”.